

# Codicil to Last Will and Testament

*(Print and complete this form in ink)*

---

## Section 1: Testator's Information

**Full Legal Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_, **State:** \_\_\_\_\_, **ZIP Code:** \_\_\_\_\_

**Date of Original Will:** \_\_\_\_\_

---

## Section 2: Amendments to Will

I, \_\_\_\_\_ declare this to be my codicil to my Last Will and Testament, dated \_\_\_\_\_ (Month) \_\_\_\_ (Day), \_\_\_\_\_ (Year) and amend it as follows:

**1. Amendment or Addition 1:**

---

---

---

---

---

---

---

**2. Amendment or Addition 2:**

---

---

---

---

---

---

---

*(Add additional lines or attach extra pages if necessary.)*

All other provisions of my Last Will and Testament remain unchanged and in full effect.

---

**Section 3: Testator's Signature**

I have signed this codicil on this \_\_\_\_\_(Month) \_\_\_\_ (Day), \_\_\_\_\_(Year).

**Signature of Testator:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Section 4: Witness Clause**

We, the undersigned, declare that the above-named individual, known to us as \_\_\_\_\_  
\_\_\_\_\_(Testator's Name), signed and executed this document as their codicil to their Last Will and  
Testament in our presence, and we, in their presence and in the presence of each other, signed as  
witnesses.

**Witness 1:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_(Month) \_\_\_\_ (Day), \_\_\_\_\_(Year)

**Witness 2:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_(Month) \_\_\_\_ (Day), \_\_\_\_\_(Year)

**Section 5: Notarization (Optional)**

*(If required by jurisdiction. Consult local laws.)*

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me, a Notary Public, on this \_\_\_\_\_(Month) \_\_\_\_ (Day), \_\_\_\_\_(Year) by  
\_\_\_\_\_ (Testator's Name).

Signature of Notary: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Notary Seal:

# A step-by-step guide to filling out the preprinted codicil form, where you will manually fill in all the required information.

---

## Section 1: Testator's Information

1. **Full Legal Name:** Write your full legal name in the space provided.  
*Example:* John Doe.
  2. **Address:** Enter your current home address.  
*Example:* 123 Maple Street.
  3. **City, State, ZIP Code:** Write the city, state, and ZIP code where you live.  
*Example:* Springfield, IL 62701.
  4. **Date of Original Will:** Write the date your original will was made.  
*Example:* January 15, 2020.
- 

## Section 2: Amendments to Will

In this section, you'll specify the changes you want to make to your will.

1. **Amendment or Addition 1:**
    - Describe the first change or addition you want to make.  
*Example:* "I revoke the appointment of Jane Smith as executor and appoint Tom Johnson in her place."
  2. **Amendment or Addition 2:**
    - If there is a second change, describe it here. If there are more than two changes, you can add extra lines or pages as needed.  
*Example:* "I add Mary Davis as a beneficiary, and she will receive my jewelry collection."
  3. **Confirmation:**
    - The text at the bottom of this section says that **all other provisions of your original will remain unchanged**. This is a standard statement and does not require any changes unless you want to amend more parts of the will.
- 

## Section 3: Testator's Signature

1. **Date of Signing:**
  - Write the date when you are signing the codicil.  
*Example:* January 13, 2025.
2. **Signature of Testator:**
  - Sign your full name in the space provided. This shows you are agreeing to the changes outlined in the codicil.

3. **Printed Name:**

- Write your full name clearly in print beneath your signature.  
*Example:* John Doe.
- 

**Section 4: Witness Clause**

The Testator will print their name and Your witnesses will sign here to confirm that they saw you sign the codicil.

1. **Witness 1:**

- **Signature:** The first witness must sign here.
- **Printed Name:** The first witness should print their name clearly.
- **Address:** The first witness should write their address (street, city, state, and ZIP code).
- **Date:** The first witness should write the date of signing.

2. **Witness 2:**

- **Signature:** The second witness signs here.
- **Printed Name:** The second witness prints their name clearly.
- **Address:** The second witness writes their address.
- **Date:** The second witness should write the date of signing.

**Note:** Witnesses must be present when you sign, and they must also sign in front of each other. Neither witness can be a beneficiary of your will or codicil.

---

**Section 5: Notarization (Optional)**

If notarization is required in your jurisdiction, you can complete this section with a notary public.

1. **State and County:**

- Write the state and county where you are having the codicil notarized.  
*Example:* Illinois, Sangamon County.

2. **Date:**

- Write the date when the notary is witnessing your signing.  
*Example:* January 13, 2025.

3. **Signature of Notary:**

- The notary public will sign here after witnessing the signing of your codicil.

4. **Notary Seal:**

- The notary will place their official seal in this space to confirm the notarization.
-

### **After Completing the Codicil:**

1. **Review:** Double-check that all information is correct and clearly written.
2. **Sign:** Make sure you sign the codicil in front of the witnesses.
3. **Witness Signatures:** Have your two witnesses sign the document in your presence and in the presence of each other.
4. **Notarization (If Needed):** If your jurisdiction requires notarization, visit a notary public to complete that section.
5. **Keep the Codicil Safe:** Store the codicil with your original will in a safe, accessible place, and inform your executor or trusted person where it is located.